

**GUIDE FOR AUTHORS**

The International Scientific Journal “*Stratigraphy and sedimentology of oil-gas basins*” covers the broad topic related to sedimentology and stratigraphy of oil-gas basins around the Globe. We publish papers focusing on modern and ancient depositional environments with emphasis on depositional setting of source and reservoir rocks, modeling of the sediment flow, soil formation and diagenesis, paleoclimate, sea level change and sedimentation, modern and ancient faunal, floral assemblages and fossils records for sedimentary environment analysis, stable isotope geochemistry and biogeochemistry, reservoir properties changes in the environmental framework, integration of different stratigraphic methods such as bio-, litho-, chemo-, eco-, chrono-, seismo-, sequence stratigraphy applied to the sedimentary successions in the oil rich provinces.

The journal is produced twice a year and accepts papers, reviews, discussions and brief information. Papers might be submitted in Azeri, English or Russian.

**Manuscripts**

Authors should submit their manuscripts online using "**Submit the manuscript**" link at the journal website. The name of the file should contain the initials of the first author. Figures should be supplied as separate files, but the text should also include the number of figures as position indicators. The name of the files containing figures should include the initials of the first author and the number of the figure.

The text of article should be prepared as a Microsoft Word document (Word 6,0 – 8,0). The body of article should not exceed 20 A4 pages in length, margins from all sides – 2 cm. Recommended font Times New Roman 12 pts. Files should be formatted with 1,5 line spacing. Indent every paragraph 0,8 cm from the left side of a column. Text of a paper should be formatted (lines of the text should be rectified from left and tight and does not break its margins).

The article should include text, supportable figures (at least one figure), references, tables if necessary, and extended summary. The Editorial board does not accept alone text.

The Editorial board also kindly asks authors to provide two hard copies sent to the following postal address: Editorial board of the International Scientific Journal “*Stratigraphy and sedimentology of oil-gas basins*”, Institute of Geology and Geophysics, Ministry of Science and Education of Azerbaijan Republic, 119 H.Javid avenue, Baku, AZ 1143, Azerbaijan. The electronic version should correspond to the hard copy.

Pages **should not be** numbered in the electronic version of article, and **should be** numbered in the top right-hand corner in the hard copy.

The paper should be signed on the last page by all authors and show the date of its submission to the editorial board.

**Text** should include:

**Title** should be typed in the middle of page. Please, use font Times New Roman 14 pts, capital bold letters.

**Initials and surnames of authors** should be typed in the middle of page in a two-line space after the title. Please, use font Times New Roman 12 pts, bold letters, and indicate the corresponding author.

**Authors' affiliation** should be typed in the middle of page in a two-line space after authors' name using Times New Roman 12 pts, bold letters. Please, provide a full postal address of the place where the study was carried out, and present address of authors if different. If there are several authors the Arabic numerals before their affiliation's name should be placed in the sequential order. The same numerals should be indicated above the author's surname, e.g. I.S. Guliyev<sup>1</sup>, A.A. Feizullayev<sup>2</sup>.

**Abstract** should contain a brief summary of the article – maximum 1 page, and key words – up to 8 words. Please, use font Times New Roman 12 pts. The key words should be typed in the bold letters.



**The main body of the article** should be typed in a two-line space after the abstract and written in compliance with a general form adopted in the international journals with the following subdivisions: “Introduction”, “Material”, “Methods”, “Results and discussion”, “Conclusion”. The headings should be typed in font Times New Roman 12 pts, bold letters, and given in the middle of page. Each subdivision should be typed in one-line space after the previous one.

**Tables** are placed in the text of paper, and should be submitted in the Word format, and numbered consecutively above the table in the right – hand corner with Arabic numerals. Use font Times new Roman 12 pts, bold letters, e.g. **Table 1...** Each table should be accompanied by caption given after the table number, font Times New Roman 12 pts, bold letters. Column headings should be brief, with units of measurement in parentheses. The tables should not be beyond the text, and hyphenated to the next page. The maximum number of tables in an article is 5.

**Abbreviations** except for those generally accepted should be clearly explained in a footnote.

**Fossils** should be described according to “The International Code of Zoological Nomenclature”. Latin names of flora and fauna should be accompanied by the surname of the taxon’s author. Latin characters should be printed in italics.

### **Mathematics**

Equations should be typed as text and contain physical units and symbols used in the International System SI. Formulas are given without interstitial calculations, with necessary deciphering of used symbols immediately after the formula. Referred in the text formulas should be numbered using Arabic numerals. Numbers should be given in parenthesis on the right margin of the text and on the same line with the formula. It is recommended to use Microsoft Equation 3 to type the formulas.

**References** in the text should be given in a two-line space after the main body of the text. They should be cited by giving the author's name with the year of publication in parentheses, and should be given in date order (e.g. Guliyev, 1995; Feyzullayev, 2000). When reference is made to a paper/book by more than three authors, the first name followed by et al. should be used in the reference. If a paper does not refer to authors but to a paper/book's name the first two words of its name should be given, e.g. Stratigraphic code..., 1998.

References should be listed alphabetically at the end of the manuscript and must include names and initials of all authors, year of publication, title of paper/book referred to, journal name, volume, and first and last page numbers. When reference is made to a book, please, indicate an amount of pages. If reference contains several papers by the same author and from the same year, a, b, c, etc. should be put after the year of publication Published abstracts should be cited in the same way as published papers. Surnames and initials of the author(s) are printed in italics.

The references given in Cyrillic should be given at the beginning of the reference list, and followed by references in Roman characters.

Authors should use the system illustrated below.

#### **Books:**

*Meyen, S.V.*, 1987. Fundamentals of Paleobotany. Chapman and Hall, London, 432 pp.

*Kothe, A.*, 1990. Paleogene Dinoflagellates from Northwest Germany – Biostratigraphy and Paleoenvironment, Hanover, 111 p.

#### **Papers published in periodical journals:**

*Hinds, D., Aliyeva, E., Allen, M.B., Davies, C.E., Kroonenberg, S.B., Simmons, M.D., Vincent, S.J.*, 2004. Sedimentation in a discharge-dominated fluvial-lacustrine system: the Neogene Productive series of the South Caspian Basin, Azerbaijan // Marine and Petroleum Geology, № 21, p. 113–138.

*Hallam, A.*, 2001. A review of the broad pattern of Jurassic sea-level changes and their possible causes in the light of current knowledge // Palaeogeogr., Palaeoclimatol., Palaeoecol., v. 167, pp. 23–37.



### Papers published in volumes (including periodical):

*Delamette, M., Caron, M., Brehert, J., 1986. Essai d'interpretation genetique des facies euxiniques de l'Eo-Albien du bassin vocontien (SE France) sur la base des donnees macro- et microfauniques // C.R. Acad. Sc. Paris. ser. II, v.302, pp. 1085–1090.*

**Summary.** An extended summary of the paper designed for further translation into Russian and Azeri should be provided. The aim of the summary is to familiarize the Russian and Azeri speaking readers with the articles published in English. The summary should contain essential information, and include the scope and objectives of the work, methods used, results obtained, and conclusions. The Editorial board will provide the translation of the summary submitted in English into Russian and Azeri.

**Illustrations.** Top quality, high resolution graphics and images are needed in digital form and should be submitted in the separate files. The file's name should contain the first author's initials and the figure number. Please, supply figures as TIFF (300 dpi), high resolution PDF or CDR files. Please export graphics generated in MS Office applications (Word, Excel) as high resolution PDFs. Illustrations should be numbered as they are referred in the text. Size of every figure should not exceed 160 mm x 230 mm. Maps should contain scale. The hard copy of each figure should be numbered on its back side with a pencil, the first author's name and the article's title should be also indicated.

Each illustration must have a caption. The list of captions should be provided in a separate sheet, and submitted electronically and in a hard copy. The number of figures should not exceed 10. **Color figures** are eligible for free color printing.

The editorial board reserves the rights to submit a paper for the review. The makeup of accepted papers will be electronically sent to authors for final checking and corrections. We expect to have authors' response within two weeks after receiving of the makeup paper.

Submitted articles should be original, had not been published anywhere before and has not been forwarded to other publishing houses.